The Narrative Craft: Line editing, copyediting, and proofreading services for indie authors

Combined line and copyediting for indie authors: MS Word documents

Using Track Changes. The edit includes a single pass unless otherwise agreed.

This is my most popular service: it combines a light line edit with copyediting.

It includes:	
Checking 1) the timeline, 2) character descriptions, 3) geography, and 4) setting/worldbuilding for sense and consistency	✓
Adding comments or queries for any editorial issues that stand out at sentence level (e.g. with believability, inconsistencies, POV problems etc.) – but with the author to make the corrections	✓
Targeted stylistic refinements (e.g. tightening prose, removing redundancies, and refining voice)	✓
Checking for missing or repeated text	✓
Producing a comprehensive style sheet with notes on characters, groups, places and worldbuilding	✓
Producing a chapter summary in the style sheet (a one-sentence summary of each chapter and the POV/viewpoint character) – useful for synopses and for keeping tabs on POV issues	✓
Making sentence edits for clarity and flow	✓
Ensuring document formatting is consistent and applying MS Word styles if necessary	✓
Correcting spelling errors and typos	✓
Correcting punctuation errors	✓
Applying editorial style (this includes correcting inconsistencies in spellings, numbers, punctuation, abbreviations etc.)	✓
Correcting inconsistencies in the spelling of proper nouns (people, places, etc.)	✓
Opportunity to discuss comments and the edit either by Zoom or by email after the main edit is complete	✓

Regular updates (usually weekly) when the edit is being done	✓
It does not include:	
Rewriting complete paragraphs or sections to fix issues (e.g. head hops, POV slips)	x
Feedback on structural problems with the novel	x

Line editing for indie authors: MS Word documents

Using Track Changes. The edit includes a single pass unless otherwise agreed.

This is heavy line editing for a text with no structural issues. It can verge on rewriting. The edits include extensive educational feedback. This service does not prepare a text for publication in the same way that a copyedit does. It suits authors who want detailed feedback on a chapter or sample.

It includes:	
Checking 1) the timeline, 2) character descriptions, 3) geography, and 4) setting/worldbuilding for sense and consistency	✓
Detailed comments or queries for any editorial issues that stand out at sentence level (e.g. with believability, inconsistencies, POV problems etc.) – with the editor to make corrections if the author approves	✓
Targeted stylistic refinements (e.g. tightening prose, removing redundancies, and refining voice)	✓
Checking for missing or repeated text	✓
Producing a comprehensive style sheet with notes on characters, groups, places and worldbuilding	✓
Including a chapter summary in the style sheet (a one-sentence summary of each chapter and the POV/viewpoint character) – useful for synopses and for keeping tabs on POV issues	✓
Making sentence edits for clarity and flow	✓

Proofreading for indie authors: MS Word documents

Using Track Changes. The edit includes a single pass unless otherwise agreed. Please note that I do not offer proofreading of PDFs or typeset documents.

A prerequisite for this service is that the novel has already been professionally copyedited, line edited, or both. I will ask you to supply a style sheet.

Checking for missing or repeated text	✓
Updating the copyeditor's style sheet if necessary	✓
Making very light edits for clarity and flow if necessary	✓
Ensuring document formatting is consistent	✓
Correcting spelling errors and typos	✓
Correcting punctuation errors	✓
Checking editorial style has been consistently applied (this includes correcting inconsistencies in spellings, numbers, punctuation, abbreviations etc.)	✓
Correcting any remaining inconsistencies in the spelling of proper nouns (people, places, etc.)	✓